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2021 RENTAL ACTIVITY CHECKLIST

1. General Information

Taxpayer Name	
Property Address	

- Commercial or Residential (If commercial, please provide GST/HST return, if registered)
 Partnership or Co-ownership Your Share % _____ Co-owner: _____

2. Rent

Rent Collected \$ _____

3. Expenses

- Advertising \$ _____
- Insurance \$ _____
- Interest \$ _____
- Office \$ _____
- Legal, accounting and other professional fees \$ _____
- Management and administrative fees \$ _____
- Maintenance and repairs \$ _____
- Salaries \$ _____
- Property taxes \$ _____
- Travel \$ _____
- Utilities \$ _____
- Motor vehicles expenses \$ _____
- Strata fees \$ _____
- Other (provide description) \$ _____

4. Purchase of Assets (such as fridge, stove, washing machine, etc.)
