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2020 RENTAL ACTIVITY CHECKLIST

1. General Information

Taxpayer Name	
Property Address	

Commercial or Residential (If commercial, please provide GST/HST return, if registered)
 Partnership or Co-ownership Your Share % _____ Co-owner: _____

2. Rent

Rent Collected \$ _____

3. Expenses

Advertising \$ _____
 Insurance \$ _____
 Interest \$ _____
 Office \$ _____
 Legal, accounting and other professional fees \$ _____
 Management and administrative fees \$ _____
 Maintenance and repairs \$ _____
 Salaries \$ _____
 Property taxes \$ _____
 Travel \$ _____
 Utilities \$ _____
 Motor vehicles expenses \$ _____
 Strata fees \$ _____
 Other (provide description) \$ _____

4. Purchase of Assets (such as fridge, stove, washing machine, etc.)
