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## 2017 COMMISSION/EMPLOYMENT EXPENSES CHECKLIST

(must have employer complete and sign T2200 Declaration of Conditions of Employment)

### 1. General Information

Taxpayer Name

### 2. Expenses

- Accounting & legal fees (commission employee only)      \$ \_\_\_\_\_
- Advertising & promotion (commission employee only)      \$ \_\_\_\_\_
- Food/entertainment (commission employee only)      \$ \_\_\_\_\_
- Office (business cards, faxes, paper, envelopes, etc.)      \$ \_\_\_\_\_
- Office rent      \$ \_\_\_\_\_
- Rental of office equipment (commission employee only)      \$ \_\_\_\_\_
- Salary paid to a substitute or assistant      \$ \_\_\_\_\_
- Telephone (cellular, long distance etc.)      \$ \_\_\_\_\_
- Travel (airfare, hotels, transportation)      \$ \_\_\_\_\_

### 3. Notes

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